



Muhammad Junaid

About Me

To seek a challenging position in a reputed organization which provides me opportunities for utilizing my entrepreneurial skills and achieve career in line with corporate values and objectives.



0313-3177690

junaid.babu6@gmail.com



House No. R - 394 Block 17 Federal B Area Karachi

Date Of Birth : 06-06-1998

LANGUAGE

- ♦ English (Fluent)
- ♦ Urdu (Native)

EXPERTISE

- ♦ Creativity
- ♦ Negotiation
- ♦ Critical Thinking
- ♦ Leadership

EXPERIENCE

MIF Academy & Institute.
01 Year Experience

I work as a Administrator Officer in Non Profit Organization Institute Dealing with student enquiries on phone / email and social media web sites & replying them

Hassan Schooling System.
06 Months Experience

I work as a teacher & Coordinator to teach student delivering lectures conducting classes assigning and evaluating home assignments of students.

Allies Trades Pvt. Ltd
06 Months Experience

I work here as a Data Entry Operator and performed daily Task.

Hands For Help (HFH)
02 Years Experience

I work as a volunteer for humanity serve.

EDUCATION

University Of Sindh Jamshoro
Master In English (MA)
2023 (Enrolled)

University of Sindh Jamshoro
Bachleor Of Science. (Bsc)
2021

B. I. S. E Hyderabad
Intermediate
2017

B. I. S. E Hyderabad
Matriculation
2015

PROFESSIONAL COURSES

- Professional Development Course from Taff Foundation
- Event Management Diploma from Indus Valley School of Art & Architecture. (Enrolled)
- English Language Course from JDC
- Digital Marketing Course ASR Institute.
- MS Office Course from DIGI Skills.

SKILLS SUMMARY

