

Contact



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m/in/muhammad-sultan-81a85417
SKILL / CORE

Knowledge Of SQL Free Hand
Queries.

MIS Operation and ad-Hock
Reporting,

Microsoft Office, Software, with
Intermediate of Expert Level

Experience in MS Excel Proven track
record of driving warehouse and
inventory management processes in
a consumer good industry.

Efficient communication ability.

Analytical inventory management

Established track record to achieve
success in tough situations.

EDUCATION

B.Com University of Karachi-1994

Diploma in Computer Science (6
Month 1994)

Diploma in Computer Science
(6 month from sindh board)

Muhammad Sultan



Dream World Resord.

(Internal Audit Officer) (March -2024 - Present)

Internal audit checklist for stores and spares. It outlines various categories of stores like raw materials, engineering/general stores



Unilever Pakistan Limited (Head Office)

(IQ/MIS Coordinator) , June 2019 Oct-2020

New technologies, software components, to improve efficiency with the Information system's operational structure with creating specifications For system and software upgrades, and with information systems Equipment. The supervises the installation of new systems.

Steps Ahead (Private) Limited



(Assistant Manager, Field Operations) (May 2015 – to May-2019)

Visited major cities of pakistan and performed with limited resources and

Intermediate to Expert Level experience in MS Excel Proven track record of driving warehouse and inventory management processes in a consumer goods industry.

Challenges. Hired suitable personnel and trained them effectively on most advanced system including mobile devices for taking on spot position.

Ali Gohar & Company (Private) Limited



(Sales Operations Officer) (March 2005 to April 2015)

- Excelled in core functions of the Inventory Analyst role and was chosen by senior management in the training of three new Analysts.
- Prepared various reports as and when required, as per requirements.

PAKISTAN DAIRY PRODUCTS (PVT) LTD



(Distribution Officer/ MIS) (Nov 2004 to Feb 2005)

- Preparation Sales Order, & implementing
- Distribution schedules, preparing computerizes systems of monitoring Sales and motivating the staff.

Nacorp Foods (PVT) Ltd (Walls Distributor



(Data Processing Officer / Distribution) 1994 to 2004

Preparation Sales Targets, incentives, preparing & implementing Distribution schedules,