

MUHAMMAD ASLAM

Address: 748-C Faisal Town Lahore Pakistan PO BOX 54000 Voice: +92-336-4806199.
152406 Passport # JU1804142 Expiry data 08 January 2028 e-mail 748sipra@gmail.com



PROFILE

Innovative and results-driven Manager focused on achieving exceptional results in highly competitive environment that demand continuous improvements carrying over more than 20 Years of hands-on Experience in computer operator, accounting finance & data entry with good typing speed. I have broad based background encompasses exceptional working knowledge and commitment to organizational objectives with in a highly competitive and rapidly changing marketplace.

PERSONAL INFORMATION

Name	:	Muhammad Aslam
Fathers Name	:	Muhammad Baqir
Dale of Birth	:	13 March, 1970
Passport Number	:	JU1804141 Expiry data 08 January 2028
Driving License No	:	LE-12-5431 Expiry data 29 December 2027
Phone	:	Cell +92 336 4806199 & +92 321 4833013
Email	:	748sipra@gmail.com
Postal Address	:	748-C, Faisal Town, Lahore, Pakistan, Postal Cord 54000

EDUCATION & CREDENTIALS

MBA-Finance (master of business administration):	From Alama Iqbal Open University Islamabad
Graduation (Mass Communication)	: From Alama Iqbal Open University Islamabad
Intermediate (Math Statistics Economics)	: From Board of Intermediated Secondary Education Sargodha
Matriculation (Science)	: From Board of Intermediated Secondary Education Sargodha

Software Skills

- Lotus-I23, C-Language, FoxPro2 from Punjab University Lahore in 1992-1993.
- Diploma in E-Commerce (HTML, DHTML, Fount Page, Java Script, VB Script, MS SQL Server, Dream Weaver, ASP, Hash-5, MS Inter Dev) from MN Computer College in 2001.
- Visual Basic (Desktop) from Skill Development Council in 2002.
- BBA Bachler of Business Administration for National Textile College in 1996 to 1998

Working Experience

- I worked as Junior Computer Operator, data base designer, store supervisor, vehicles driving, reception, accounting finance and laying external network in Pakistan Telecommunication Company Limited from 1993 to 30 September 2012.
- I have been working as Real Estate Adviser and Building Contractor in Baqir Estate from January 2013 to December 2022.





DRIVING LICENSE
TRAFFIC POLICE, PUNJAB.

License No. **LE-12-5431**

Name : **MUHAMMAD ASLAM**
 S/o W/o D/o : **MUHAMMAD BAQIR**
 Address : **H# 786-C, FAISAL TOWN .**



Height : **5.7**
 CNIC No. : **3520239904145**
 Date of Birth : **13-Mar-70**
 Blood Group : **A+**
 Issue Date : **16-Feb-12**
 Expiry Date : **29-Dec-27**

LAHORE
Licensing Authority

DRIVING LICENSE AUTHORITY


Type Of Vehicles Authorized To Drive Under This License

 **MCYCLE**  **M/CAR/VEEP**

SAY NO TO CORRUPTION

This license must be kept during driving & produced on demand to Authorised Police Officer
If found please drop this card into the nearest letter box

Emergency Call No. of License Holder : 03364806199





Experience Certificate

It is certify that Mr Muhammad Aslam s/o Muhammad Baqir is working in our office from January 2013 to December 2022 as 'Real Estate Adviser and Building Contractor'. He is qualified and hard worker in sail purchase & rent of property like plats houses building. He also do each work of construction of houses from purchasing land to build house for people.

- a. Sale purchase and rent of property
- b. Possession of plat according to dimension
- c. Layout of plat according to drawing.
- d. Plain cement concrete in foundation PCC
- e. Reinforcement cement concrete RCC
- f. Foundation brick work
- g. Up to damp-proof course brick work DPC
- h. Brick work
- i. Poring slab concrete
- j. Installing electric and plumbing pipe
- k. Plaster of wall

He is very honest man and hard worker and he perform his duty very well. He will grow your business. I pray that God give him success in each field of life.

AMJAD ALI
MANAGING DIRECTOR
BAQIR REAL ESTATE AND
CONSTRUCTION SERVICES

Amjad
14-01-2023



Azmat Ali: 0322-4606210 Amjad Ali: 0321-1112289



2C Public Health Society, Main Boulevard LDA Avenue-I, Lahore.



baqirestate@gmail.com



NO. S (I) 21-2/2023

Islamabad the 18th January, 2023

EXPERIENCE CERTIFICATE

This is to certify that Mr. Muhammad Aslam, (EPI # 10055901) was an employee of Pakistan Telecommunication Company Limited (PTCL). He joined PTCL w.e.f 01.09.2004 and left the department under Voluntarily Separation Scheme (VSS-2012) as Junior Computer Operator (NCPG-N-5). His last working day was 30th September, 2012.

We wish him best of Luck in his future endeavors.



ATHAR HUSSAIN
MANAGER (PEOPLE LIFE CYCLE NM HQ)
Email: athar.hussain@ptcl.net.pk

Allama Iqbal Open University Islamabad



Serial No. 11261

Certified that Mr. / Ms. MUHAMMAD ASLAM

Son / Daughter of MUHAMMAD BAQIR

Registration No: 06-PLE-2310


Roll No: AH524863

having successfully completed the prescribed requirements

in semester AUTUMN 2012 *is awarded the degree of:*

Master of Business Administration

He / She has secured 59 % marks and placed in C grade.


CONTROLLER OF EXAMINATIONS




VICE-CHANCELLOR

Result declared on: December 12, 2013

Date of Issue: January 15, 2014

22
11/3/14

Attested
[Signature]
HABIB ULLAH
Protocol Officer
Ministry of Foreign Affairs
Camp Office, Lahore.
Dated: 11/3/14



[Signature]
GHANSHAM AHMAD
Assistant Director (Attestation)
Higher Education Commission
Regional Centre
Government of Pakistan, Lahore
778551
07 Mar 2014



Serial No 1801

Allama Iqbal Open University
Islamabad



Certified that *Mr/Ms* MUHAMMAD ASLAM
Son/Daughter of MUHAMMAD BAQIR
Registration No 06 PLE 2310 Roll No T 498577
Semester Autumn 2008 having met all the requirements
under the semester system is this day awarded the degree of

Bachelor of Arts
(Mass Communication Group)

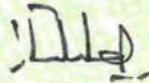
He/She has secured 55 % marks
and has been placed in C grade



Controller of Examinations

Result declared on: August 27, 2009







Vice Chancellor

Date of issue: March 24, 2010

22
11/3/14
2

Attested
[Signature]
HABIB ULLAH
Protocol Officer
Ministry of Foreign Affairs
Camp Office, Lahore.
Dated: 11/3/14



07 Mar 2014

No. 2067



Roll No. 9983

Regd. No. 687-x-90

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, SARGODHA.
INTERMEDIATE (SPRING) EXAMINATION, 1992
HUMANITIES GROUP

This is to certify that Muhammad Aslam
son/daughter of Muhammad Baqir
of the Sargodha District
has passed ~~in one sitting~~ in parts the Intermediate Spring
Examination conducted by this Board in April-May 1992,
obtaining 449 marks out of 1100 and has been placed in
Grade D

He/She has obtained the following marks in the subjects offered by him/her:-

Sr. No.	SUBJECTS	MARKS	
		Maximum	Obtained
1	Urdu	200	70
2	English	200	75
3	Islamic Education	50	25
4	Pakistan Studies	50	23
5	Economics	200	75
6	Mathematics	200	76
7	Statistics	200	105


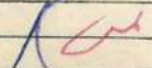
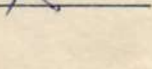
SARGODHA
August 5, 1992


SECRETARY,

Board of Intermediate & Secondary Education, Sargodha.

CP-501-2500-689202500

This Certificate is issued without alteration or erasure.

Prepared by 
Checked by 
Re-checked by 

22
4/3/14
3

GRADING FORMULA

Percentage of marks	GRADE	Remarks
80% and above	A-one	Outstanding
70% and above but below 80%	A	Excellent
60% and above but below 70%	B	Very Good
50% and above but below 60%	C	Good
40% and above but below 50%	D	Fair
30% and above but below 40%	E	Satisfactory

ATTESTED
408499
ATTESTED
IBCC
COMMITTED CHAIRMAN

NOT to be read in conjunction with the testimonial to be issued the institution which will include details of internal

Syed Ameer Bilal
Assistant Secretary
(Equivalences & Attestation)
Inter Board Committee of Chairmen
Ministry of Inter Provincial Coordination
(Sub Office) Lahore

subject/subjects indicates the award of the concessional These concessional mark/s has/have not been included in the aggregate.

04 MAR 2014 IBCC LAHORE

Attested
Habib Ullah
HABIB ULLAH
Protocol Officer
Ministry of Foreign Affairs
Camp Office, Lahore
Dated 4/3/14

Particulars according to admission Form/
Result Sheet Checked and Found Correct.

Jaf
Dealing Assistant

Anees
Superintendent

4.3.2014

90
4-3-14
Assistant Secretary (Records)
Board of Intermediate &
Secondary Education, Sangodha



Nº 9125



Roll No. 8133

Regd. No. 72. bag. 85

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, SARGODHA.
SECONDARY SCHOOL CERTIFICATE (AUTUMN) EXAMINATION, 1987
(REVISED/DUPLICATE CERTIFICATE)
SCIENCE GROUP

This is to certify that Muhammad Aslam
son/daughter of Muhammad Baqir
of the Sargodha District
whose date of birth as recorded in the admission form is 13.03.1970
(Thirteenth March, one thousand nine hundred and Seventy)
has passed ~~XXXXXX~~ in parts the Secondary School Certificate Examination, conducted by this
Board in September, 1987 obtaining 405 marks, out of 850 and has been
placed in Grade D
He/She has obtained the following marks in the subject/s offered by him/her:-

Sr. No.	SUBJECTS	MARKS	
		Maximum	Obtained
1	Urdu	150	88
2	English	150	44 *
3	Islamiyyat	75	36
4	Pakistan Studies	75	26
5	Mathematics	100	66
6	Physics	100	52
7	Chemistry	100	55
8	Biology	100	38

SARGODHA
21.12.2013


SECRETARY,

Board of Intermediate & Secondary Education, Sargodha.

CP-8901-11450-170613-2550

This certificate is issued without alteration or erasure.

22
11/3/14
1/2



GRADING FORMULA

Percentage of Marks	GRADE	Remarks
above	A-one	Outstanding
above but below 80%	A	Excellent
above but below 70%	B	Very Good
above but below 60%	C	Good
above but below 50%	D	Fair
up to minimum pass marks	E	Satisfactory



Syed Far Hissan Gilani
Assistant Secretary
(Equivalence & Attestation)
Inter Board Committee of Chairmen
Ministry of Inter Provincial Coordination
(Sub Office) Lahore.

(*) against a subject/subjects indicates the award of the concessional marks. This/These concessional mark/s has/have not been included in the aggregate.

04 MAR 2014 IBCC LAHORE CERTIFICATE

Certified that we the undersigned have checked the Result of Roll No. 8133 and found that the entries in the certificate are correct as per Board's record (Result Sheet/Admission Form).

1. Dealing Assistant (Name) Amir (Signature) [Signature]
2. Superintendent (Name) محمد امیر (Signature) [Signature]

Particulars according to admission Form/
Result Sheet Checked and Found Correct.
[Signature]
Dealing Assistant
[Signature]
Superintendent

4-3-14

Attested
[Signature]
HABIB ULLAH
Protocol Officer
Ministry of Foreign Affairs
Camp Office, Lahore.
Dated: 11/3/14

[Signature]
4-3-14
Assistant Secretary (Records)
Board of Intermediate &
Secondary Education, Sangodha



Pakistan Telecommunication
Company Ltd. EVP (Business),
Central Zone, CTH Building,
Macleod Road, Lahore
www.ptcl.com.pk

Ref No. HRA/Internship/2012

Dated: 01 October, 2012

TO WHOM IT MAY CONCERN

It is certified that **Mr. Muhammad Aslam** student of MBA Finance from AIOU Lahore Campus has successfully completed his internship period for 6 weeks in Finance Department w-e-f 10.08.2012 to 22.09.2012.

During his stay, we found him hard-working and a committed individual. We wish good luck and success in his future endeavors.

A handwritten signature in black ink, appearing to read 'S. Muhammad Aslam', is written over a large, faint green circular graphic that is part of the PTCL logo.

Senior Manager HR&A
BZC, PTCL Lahore

National Textile College Of Management Sciences

18-E, Model Town, Lahore-Pakistan.
Tel:(042) 5850307-8, Fax:(042) 5850309



MARKS SHEET

Name: M. ASLAM
NTC # 0021644

Session 1996- 1998
Program BBA


COURSE CODE	COURSE TITLE	CREDIT HOURS	GRADE
MKG 301	Principal11 of Marketing	3	A+
MGT 504	Principles of Management	3	B
FIN 204	Business Mathematics	4	A
FIN 203	Cost Accounting	4	A
ISL 101	Islamic Studies	3	B
PAK 151	Pakistan Studies	3	B
MKG 303	Trade & Transportation	3	A+
MKG 302	Marketing Management	3	A
TQM 901	Quantitative Technique	3	B
LAW 651	Company Law	3	A
COM 701	Business Communication	4	A+
CSC 851	Computer Application in Business	4	A+
MKG 307	Consumer Behavior	4	A
CSC 852	Management Information System	3	A
MKG 306	Sales Management	3	B
ECO 602	Economics	3	A+
QTA 804	Business Math & Statistics	3	B
MGT 505	Operational Management	3	A+
MKG 308	Textile Marketing	3	B

Total Credit Hours

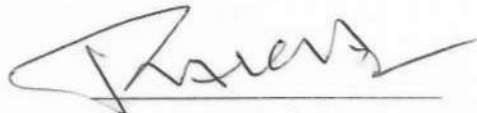
63

Grade Point Average

3.1


Controller Examination




Principal

University of the Punjab

Department Of Administrative Science



**This Certificate is Awarded
To**

MUHAMMAD ASLAM S/O. MUHAMMAD BAQIR

**who has completed the REQUIREMENTS
for the COMPUTER TRAINING COURSE in**

C Language

FROM JUNE 93 **TO** AUGUST 93

He / she has been placed in B+ grade.

Course Coordinator



Chairman

University of the Punjab

Department Of Administrative Science



**This Certificate is Awarded
To**

MUHAMMAD ASLAM S/O. MUHAMMAD BAQIR

**WHO HAS COMPLETED THE REQUIREMENTS
FOR THE COMPUTER TRAINING COURSE IN**

LOTUS 123

FROM NOVEMBER 92 **TO** JANUARY 93

HE / SHE HAS BEEN PLACED IN B+ **GRADE.**

Course Coordinator



Chairman

University of the Punjab

Department Of Administrative Science



**This Certificate is Awarded
To**

MUHAMMAD ASLAM S/O. MUHAMMAD BAQIR

**who has completed the requirements
for the computer training course in**

FOXPRO

FROM FEBRUARY 93 **TO** APRIL 93

He / she has been placed in B+ **grade.**

M. S. M.
Course Coordinator



M. S. M.
Chairman

Roll No: 1E1-01

Registered No: 1210-E10-2001

COMPUTER COLLEGE
Poonch Road, Samanabad, Lahore.




محمد اسلم

This is to certify that Muhammad Aslam S/o Muhammad Baqir has passed diploma level program of Diploma in E-Commerce (DEC) from this college. He has successfully completed the study of those subjects (HTML, JHTML, Front Page, Java Script, VB Script, MS-SQL Server, Dream Weaver, ASP, Flash-5, MS-Inter Dev.) during the term July, 2001 to December, 2001.

His overall performance **53.05%**, Grade **C**

Dated: 18-02-2002


Director

Reg. No. R/18/02/138

SKILL DEVELOPMENT COUNCIL

Ministry of Labour Manpower & Overseas Pakistanis

(A Joint Project of National Training Bureau, Govt. Of Pakistan, World Bank & ILO)



I.L.O. & E.F.P.



Certificate

THIS IS TO ACKNOWLEDGE THAT

MUHAMMAD ASLAM S/O MUHAMMAD BAQIR

has successfully completed the prescribed course of study in

Visual Basic (Desktop)
(April 2002 – May 2002)

Conducted at **RAPID INFORMATICS**

Skill Development Center
307-A-1, Gulberg-III,
Near Chabab Market, Lahore.

SDC

Director

RAPID INFORMATICS
28-M, Model Town, Lahore.

CONTROLER (EXAMS)