

Munir Ahmed

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A registered member of Pakistan Engineering Council as a Civil Engineer with 15+ years of experience. Capable of working independently with minimum supervision, and committed to providing high quality service to every project. Professional, capable, and motivated individual who consistently performs in challenging environments. Experience and professionalism in the sector of the construction industry and supervision predominantly in execution, duties and responsibilities encompassing and including understanding requirements for successful execution of project from client's perspective.

WORK EXPERIENCE

House Building Finance Company Limited Manager

Jul 2016 – current

- Attending to various Maintenance Works of all Offices
- Establishment of Strong Rooms for Three (03) separate Regions
- Rehabilitation and restoration of all utilities of Regional Office (Central), Lahore after partial demolition
- Successful Relocation and subsequent Renovation of Thirty (30) Branches and One (01) Regional Office all across the country

House Building Finance Company Limited Assistant Manager

Feb 2007 – Jun 2016

- Interior Renovation & Maintenance Works of Executive Rooms, IT Department, etc. at Head Office
- Interior Renovation Works of Regional Office (Central), Lahore
- Interior Renovation, Plumbing & Electrical Works of Regional Office (South), Karachi
- Overseeing construction of Ground + Four (04) Storeys Office Building with Two (02) Basements

R.L.A.K. Government College of Home Economics (UoK affiliate College) Course Instructor / External Examiner

Jan 2010 – Jun 2010

- Computing for Communication & Research, BS Home Economics

House Building Finance Corporation Limited Management Trainee

Aug 2006 – Jan 2007

- Bridge / Bulk Financing
- Technical & Financial Appraisals

**Alan Dick Pakistan (Private) Limited
Documentation Assistant (Civil Works)**

Feb 2006 – Jul 2006

- Documentation control management and electronic documentation management of drawings, specifications, etc.
- Maintenance of departmental records of both Civil Works and Telecommunication Works data.

**World Commodities
Office Assistant**

Feb 2005 – Jan 2006

**United Consultants
Student Counsellor / Manager Operations**

Jun 2004 – Jan 2005

**Osmani & Company (Private) Limited
Internee / Junior Engineer**

Apr 2002 – Jul 2002

- Digital Mapping & Geographic Information System of Bin Qasim Town, Karachi City Road Network, Mastron Road Exchange (PTCL), Sindh Road Sector Development Project, Sui Southern Gas Company Limited.

EDUCATION

NED University of Engineering & Technology – GPA 3.05/4.0 **2009 – 2011**
Master of Engineering Management (MEM) with specialization in Construction Management

NED University of Engineering & Technology – GPA 3.55/4.0 **2004 – 2007**
Master of Computer Sciences & Information Technology (MCIT)

NED University of Engineering & Technology – GPA 3.40/4.0 **2002 – 2004**
Master of Engineering (MEng), Civil Engineering with specialization in Transportation Engineering

NED University of Engineering & Technology – First Division **1997 – 2001**
Bachelor of Engineering (BEng), Civil Engineering

MEMBERSHIP / AFFILIATIONS

Registered with Pakistan Engineering Council PEC No. CIVIL/21515

CONFERENCES / WORKSHOPS & TRAININGS

Awareness Session on “Electrical / Fire Safety (Voice of Karachi)” **2024**
Pakistan Society for Training & Development (PSTD)

In-House Training on “Personal Productivity Programme” **2023**
Meaningful Lives

In-House Training on “Effective Business Communication” House of Training & Consultancy (HOTAC L & OD)	2023
In-House Training on “Personality Development” Sigma Impacts Trainers and Consultants	2021
Workshop on “Public Procurement Procedures in Pakistan” Construction Engineering & Management Group (CEMG), NED University of Engineering & Technology	2016
Workshop on “Strategic Project Management: Managing the Project Portfolio” Centre for Executive Education (CEE), Institute of Business Administration	2016
Workshop on “Project Management: Framework & Tools” Centre for Executive Education (CEE), Institute of Business Administration	2016
Workshop on “Occupational Health & Safety: Hazard Identification & Risk Management” Centre for Continuing Engineering Education (CCEE), NED University of Engineering & Technology	2015
Workshop on “Time Management” Centre for Continuing Engineering Education (CCEE), NED University of Engineering & Technology	2014
Workshop on “Advanced Project Management” Centre for Continuing Engineering Education (CCEE), NED University of Engineering & Technology	2014
Workshop on “Mastering Microsoft Project Version 2010” Centre for Continuing Engineering Education (CCEE), NED University of Engineering & Technology	2014
Workshop on “Business Written Communication” International Credit Information Limited (ICIL) Business Training	2011
Workshop on “Image & Influence: Polishing your Professional Image” EMESAP International Management	2011
Workshop on “PEC Cost & Contracts” Pakistan Engineering Council (PEC)	2010
Financial Management for Engineers & Professionals Centre for Continuing Engineering Education (CCEE), NED University of Engineering & Technology	2007
Workshop on Contract Documents Pakistan Engineering Council (PEC)	2006