



SHOAIB JALIL KHAN

PMP (Project Management Professional) |
CSCP (Certified Supply Chain Professional)
LSSGB (Lean Six Sigma Green Belt) |
ISO-9001-2015 (Internal Quality Auditor) |
SPPRA



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https://scholar.google.com/citations?view_op=new_articles&hl=en&ima=SHOAIB+JALIL+KHAN#

Professional Summary

Supply Chain Maven / Consultant | Supply chain Localization expert | Speaker | Trainer | Content Writer/ Creator | Blogger | Community builder | Business Coach | Project Management Advisor.

Dynamic and accomplished Tutor/ Lecturer in Management Sciences with a specialized focus on Project Management, SCM and commerce. Possesses a solid academic foundation complemented by a wealth of practical industry experience. Proven track record of delivering engaging lectures, fostering critical thinking, and inspiring students to excel in the fields of project management and supply chain logistics. **Subject Matter Expertise:** In-depth knowledge of Project Management methodologies, tools, and best practices. Proficient in Supply Chain Management principles including procurement, logistics, and inventory control. **Curriculum Development:** Skilled at designing and implementing comprehensive and up-to-date course materials aligned with industry trends and academic standards. **Practical Application:** Capable of integrating real-world case studies, simulations, and experiential learning opportunities to reinforce theoretical concepts. **Research and Publication:** Actively engaged in academic research with publications in reputable journals. Possesses a deep understanding of emerging trends and innovations in Project and Supply Chain Management. **Professional Networking:** Established connections within the industry, facilitating guest lectures, workshops, and industry-relevant projects for students. **Mentoring and Advising:** Proven track record of providing mentorship to students, guiding them in their academic and career pursuits. **Multi-disciplinary Approach:** Proficient in cross-disciplinary integration, illustrating the interconnectivity between Project Management, Supply Chain Management, and broader business functions.

Work Experience

Freelance Content Writer/ SEO Content Creator/ Story Writer/ Copy writer/ Blogger March, 2024- Continue KARACHI.

- Research assigned topics to gather information and develop well-structured content.
- Write high-quality content in various formats, such as blog posts, website copy, articles, social media posts, product descriptions, and more.
- Tailor writing style and tone to match the specific brand voice and target audience.
- Create compelling headlines and introductions to grab the reader's attention.
- Proofread and edit content for grammar, clarity, and accuracy.
- Collaborate with clients to understand their content needs, goals, and target audience.
- Meet deadlines consistently and deliver projects on time.
- Search Engine Optimization (SEO) best practices to optimize content for search engines.
- Staying up-to-date with current industry trends and topics.
- Time management and organizational skills.
- The ability to work independently with minimal supervision.
- Experience with content management systems (CMS)
- Knowledge of social media marketing

TUTOR/ INSTRUCTOR Management Sciences / Commerce (Graduate Level) Jan, 2021- Continue ALLAMA IQBAL OPEN UNIVERSITY REGIONAL CAMPUS KARACHI.

- Deliver engaging lectures, workshops, and seminars in Project Management, Procurement Management, Business Taxation, Marketing, SCM, Banking, finance and other graduate and undergraduate subjects.
- To inculcate a quest for knowledge and a conceptual understanding of the subject amongst the students.
- To monitor the progress of the students and assign grades.
- Establish and maintain relationships with industry professionals, facilitating guest lectures, workshops, and industry-relevant projects.
- Develop lesson plan for daily instruction purpose and develop the strategies to implement it in the class.
- Guide students for research activity and ensure that the students meet the deadline of their assignment.
- Arrange guest speaker session by the experts in the field of business studies.
- Assign projects to the students and clearly indicate a time frame for covering specific course components and guide the students to meet the deadlines.
- Design exam/test papers based on the current requirements and make the students well-prepared for their final assessment.

ASSISTANT MANAGER (Training and Development PM / SCM). Feb, 2014 – Dec, 2020 ASTRAL CONSTRUCTOR PVT LTD.

- Planning, preparing and delivering lessons to all trainees related with engineering and management disciplines.
- Mentoring according to the educational needs, abilities and achievement of the individuals and groups.
- Assessing, recording and reporting on the development, progress, attainment and behavior of trainees.
- Providing or contributing to oral and written assessments, reports and references relating to individuals.

Academic Background

MS Project Management (with Thesis):
Bahria University, Karachi Campus
Thesis Title: "Impact of Outsourcing on successful completion of projects in Construction sector of Karachi" Published in Academic & Corporate studies" GMJACS Vol 19, No 1, 2019.
CGPA 3.32/4.00 2016-2018

MBA Management (Specialization in SCM):
Federal Urdu University of Arts, Science & Technology Karachi. CGPA 3.64/4.00 2008-2009

B-Tech (Pass) Electrical Technology: Mehran University of Engineering & Technology Jamshoro Sindh. CGPA 3.91/4.00 (1st Position) Silver Medalist. 2012-2014

BCS (Computer Systems): Petroman Training Institute affiliated with Shah Abdul Latif University Khairpur Sindh. 68% (1st Division). 1999-2001

Professional Certifications

Content Writing & AI Tools

From Banoqabil 2.0

Professional Diploma in End to End Supply Chain Management (CSCP Contents):
Pakistan Institute of Management (PIM) Karachi.

Diploma in Quality Management Specialization with Lean Six Sigma Green Belt: Pakistan Institute of Management Karachi. (1st Position)

Quality Management System (Lead Auditor Certification) ISO-9001-2015: COI / IRCA UK.

CSCP (Certified Supply Chain Professional):
ASCM (Association of Supply Chain Management) USA

Project Management Professional (PMP)
PMP# Number: 2176937
Project Management Institute-USA.

Additional Information

Technology:

- ❖ Microsoft Office (Excel, Word, Power Point, Outlook) | ERP | SAP Material Management (SAP MM) | Power BI (Dashboard)

Languages:

- ❖ English (Business Proficiency) | Urdu (Native)

Project:

- ❖ Achievements Successfully six sigma lean management implementation project "Reduce Purchase Order Cycle Lead Time"

Rewards & Recognition

- ❖ 1st Position, B-tech Electrical and got Silver Medal.
- ❖ 1st Position, DQM from PIM and got token of appreciation.
- ❖ Best Student Award in MBA 2010.
- ❖ Commendation Certificate from CEO Kestrel.
- ❖ Appreciation Certificate / Letter from GM Kestrel SPD Pvt Ltd.